

GIFTED INTERNSHIP PROGRAM
TAG INTERNSHIP S.M.A.R.T. GOALS & GOAL COMPLETION CHECKS

The purpose of this assignment is to create a contract between the TAG Intern and the TAG Internship Site Supervisor. Interns and site supervisors will collaborate to formulate realistic goals for the internship at the beginning of the internship. At the midway and end points of the internship, the intern will provide "evidence" that the goal has been met or has been attempted. The site supervisor will validate this evidence with a signature.



We encourage the intern and site supervisor to author goals that follow the S.M.A.R.T. acronym (S = specific, M = measurable, A = achievable, R = relevant, and T = time bound).

Part I: Pre-Internship Goals (To be completed prior to the internship placement meeting.)

Based on intern desires and internship site research, the intern should develop 3-5 goals for the internship. Three copies of this document should be brought to the placement meeting.

- Goal #1 I want to learn the names of the people I'll be working with.
- Goal #2 During the internship I want to add a feature or fix a bug on a 7Factor project.
- Goal #3 I want to understand how the development process (Scrum, waterfall, etc) works at 7Factor
- Goal #4 I want to learn about Cloud Native tech 7Factor uses
- Goal #5 I want to familiarize myself with the typical stack of a project.

TAG Intern Signature *[Signature]* Date 2021-01-08

TAG Career Advisor Signature _____ Date _____

TAG Site Supervisor Signature _____ Date _____

Name of Internship Site 7Factor

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Part II: Internship Goals (To be completed within the first two work weeks of the internship.)

Based on the intern's Pre-internship Goals, the timeline of the internship, and the capabilities, wants and needs of the internship site and supervisor, the TAG Intern and TAG Internship Supervisor should develop 5 goals for the intern.

Goal #1 I want to learn about the repositories that make up WellEntry

Goal #2 I want to learn how to make changes in Vue for the "front end"

Goal #3 I want to understand where to find documentation for tools and libraries that WellEntry uses.

Goal #4 I want to write, test, and deploy a medium-sized feature during my internship.

Goal #5 I want to participate in the social/educational parts of TFactor's work culture

Comments: _____

TAG Intern Signature *[Signature]* Date 2021-02-08

TAG Site Supervisor Signature _____ Date _____

Name of Internship Site TFactor

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Part III: Goals Completion Check #1 (To be completed midway through the internship and before the second grade report.)

- Goal #1 I want to learn about the repositories that make up WellEntry.
- Goal #2 I want to learn how to make changes in the Vue "front end."
- Goal #3 I want to understand where to find documentation for tools and libraries that WellEntry uses.
- Goal #4 I want to write test, and deploy a medium-sized feature during my internship.
- Goal #5 I want to participate in the social/educational parts of 7Factor's work culture

Goal #	Evidence the Goal has Been Met or Attempted	Date(s) of Completion	TAG Site Supervisor Initials
1	I've learned about the web and mobile frontends and the backend and database but not AWS.	2021-04-15	
2	I simplified CSS stylesheets between pages, created a new component, and wrote JS for user input.	2021-02-15	
3	I've found Vue, Vuetify, Actionhero, and Sequelize docs	2021-04-02	
4	Added feature allowing users to print out QR	2021-03-09	
5	I attended a new hire meeting	2021-02-07	

Comments: _____

TAG Intern Signature X *[Signature]* Date 2021-05-10

TAG Site Supervisor Signature X _____ Date _____